

# Domestic Wire Transfer Form



## Domestic Wire Fee \$20.00 Completed form can be faxed to 248-373-1339

Members faxing their request will be called to verify wire information before processing. All wires over \$5,000 must be done in person at a CCF branch.

Date \_\_\_\_\_ Account Number \_\_\_\_\_ Amount \_\_\_\_\_

Written Amount \_\_\_\_\_  
(This should reflect the dollar amount of the wire — ex: Five Hundred Dollars and 00/100 — FEE not included)

### Member Information

Member Name \_\_\_\_\_ Birthdate \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

### Wiring Instructions

Receiving Financial Institution \_\_\_\_\_ Routing & Transit/ABA Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Further Credit (Complete only when needed)

Name on Account \_\_\_\_\_ Account Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Final Credit/Receiver (Beneficiary Information — Must be completed For ALL wires)

Name on Account \_\_\_\_\_ Account Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Purpose of Wire \_\_\_\_\_

How were the wiring instructions obtained? \_\_\_\_\_

How were the wiring instructions verified? \_\_\_\_\_

### Security Questions

- |            |           |                                                                             |
|------------|-----------|-----------------------------------------------------------------------------|
| <b>YES</b> | <b>NO</b> | Were you promised a large amount of money in return for sending this wire?  |
| <b>YES</b> | <b>NO</b> | Are you wiring funds which were deposited by someone you do not know?       |
| <b>YES</b> | <b>NO</b> | Were you instructed to wire money in order to claim lottery or prize money? |
| <b>YES</b> | <b>NO</b> | Are you wiring money in response to a guaranteed credit card or loan offer? |
| <b>YES</b> | <b>NO</b> | Are you wiring money to someone you do not know?                            |
| <b>YES</b> | <b>NO</b> | Are you wiring money to participate in a foreign lottery?                   |

I understand that wire transfers initiated through the Federal Reserve are governed by the Uniform Commercial Code, Article 4A and Regulation "J" and that I may request an additional copy of the disclosure which outlines my responsibilities in the wire process if I desire. I understand that it is my responsibility to provide accurate account and routing numbers to the Credit Union. I have reviewed the above numbers and they are accurate. The Credit Union and other institutions may rely on these numbers even if they identify a different party or institution. I understand the cutoff deadlines and authorize CCF to wire the funds from my account and to deduct the fee. Under no circumstances shall there be any obligation or liability on Cornerstone Community Financial to make refund or pay any damages in connection with this transaction. All risks being expressly assumed by the account holder.

Member Signature \_\_\_\_\_ Date \_\_\_\_\_

ID Verified (Employee initial) \_\_\_\_\_

*\*All requests, whether in person or by fax, will require the member's signature and phone number on above form before the wire is sent out. Photo ID is required for fax requests. Fax requests are subject to approval prior to being sent out.*

**For Credit Union Use Only**

Employee \_\_\_\_\_ Branch \_\_\_\_\_ Officer Authorization \_\_\_\_\_

Wire Transfer Request Received:      in person    by fax    If other than in person, method of identification \_\_\_\_\_

Signature Verified      Balance Verified      OFAC Review    Entered by \_\_\_\_\_ Verified by \_\_\_\_\_

Reference # \_\_\_\_\_ Test Key \_\_\_\_\_ Debit above account \$ \_\_\_\_\_

Credit GL # [                      ] wire amount      Credit GL # [                      ] fee amount